## **Installation of TrueBook**

To install TrueBook, it's advisable to get in touch with the service provider to ensure a proper and smooth installation process. They can guide you through the installation steps and address any technical requirements or issues that may arise during the installation.

Before installing the TrueBook system, please ensure the following pre-requirements are met:

- Microsoft Access and Microsoft Excel must already be installed on your computer, with a version of 2013 or higher.
- You should have the TrueBook system installation files ready for the installation process.

Having these pre-requisites in place will ensure a smooth installation of the TrueBook system on your computer.

## To install TrueBook, follow these steps:

- Copy the TrueBook24 folder from your backup or installation files. You can do this by selecting the folder and pressing Ctrl+C.
- Open the drive folder (e.g., C drive) where you want to install the software. It's recommended to install it in the root folder of the drive (e.g., C:\).
- Paste the copied TrueBook folder into the chosen drive location by pressing Ctrl+V.

## Please note the following:

- 1. The software won't run if Microsoft Access and Excel are earlier than 2013 version.
- 2. Make sure that the installation files of the TrueBook System match the bit version (32-bit or 64-bit) of your Microsoft Access and Excel to ensure compatibility.
- 3. The software requires activation on each computer. If not activated, it will run in demo mode. User must activate the license within 2 months to continue full functionality. For activation, contact service provider for an Activation Key.
- 4. If you install the software in a different drive or folder, or change the data file name, you'll need to relink the data file. The software will prompt you to link the data file if it's missing in the set path. Refer to the "Link Data File" section for more information on data linking.
- 5. Remember, the software requires annual renewal. Contact your service provider to obtain a renewal key and keep your software up to date.
- 6. If the database is in cloud (MySQL), please contact service provide for linking the database with program.